

# CHEARSLEY PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 15TH MAY 2023 IN THE VILLAGE HALL AT 8.30PM

## PRESENT

Councillors: Nic Brown (**NB**), Ian Houseman (**IH**), John Lewis (**JL**), Angela Gray (**AG**), Keith Turnbull (**KT**), Karen Vear (**KV**)

Responsible Finance Officer: Robert Parkes (**RP**)

Parish Clerk: Helen Spurgeon

Officers: John Howard (**JH**), David Impey (**DI**)

Parishioners: There were no Parishioners

The Parish Council of Chearsley noted with great sadness the recent death of John Daish a much loved resident of the village before retiring to North Yorkshire.

During his time in the village, John, a former Squadron leader, was closely involved in many village projects, and as a Parish Councillor, was particularly interested in traffic and road / footpath safety issues for all.

He also served as a Church Warden

He will be greatly missed and we all send his wife Jean and all his family our best wishes during this difficult time .

Nicholas J Brown

Chairman Chearsley Parish Council & Buckinghamshire Councillor, Unitary Authority, Bernwood Ward

### **1. ELECTION OF CHAIRMAN**

Nic Brown was elected Chairman and signed the Chairman's Declaration of Acceptance of Office.

### **2. ELECTION OF VICE CHAIRMAN**

John Lewis was elected Vice Chairman.

### **3. PARISHIONERS QUESTION TIME**

No questions.

### **4. APOLOGIES**

Paul Bown (**PAB**), Anthony Adams (**AA**)

**5. DECLARATIONS OF INTEREST**

There were no interests declared.

**6. REPRESENTATIVES OF COMMITTEES/WORKING GROUPS**

No changes.

**7. TO REVIEW ALL PARISH COUNCIL POLICIES**

This item will be carried forward to the next meeting. Owners of policies will need to be agreed. It was suggested that a Policies Officer could be appointed.

**Items 8 to 11 and 13 to 21 on the agenda were postponed to the June meeting.**

**12. FINANCE**

The monthly finance report has been circulated to councillors:

**Year-end**

The Annual report and accounts, and associated AGAR documents have been completed, reviewed by the Internal Auditor and were submitted to the April meeting of the Parish Council, where they were accepted.

The full set of documents has now been forwarded to the external auditors. We will await their response in due time, but barring any adverse comments, we may consider the financial year 2022/23 closed.

**Income**

In the first weeks of April, the Parish Council received the first half of its 2023/24 Precept, £19,000, and a refund of the VAT paid in the last financial year, £2,168.

**Payments**

There has been a number of unscheduled payments in the month, several related to the celebrations of the coronation of the King.

- The Bell, £500.00,
- A Gray, £41.98
- A M Howard, ( for St Nicholas's) £500, and
- Bucks CC, £25, BKV.

The balance at the bank, at the end of the month, was £103,766.

**22. DATE AND TIME OF NEXT MEETING in Chearsley Village Hall**

- Monday 19<sup>th</sup> June at 7.30pm